

DECOMMISSIONING PROCESS – IMPROVING VALUE AND ENGAGEMENT FOR MEDICAL EQUIPMENT

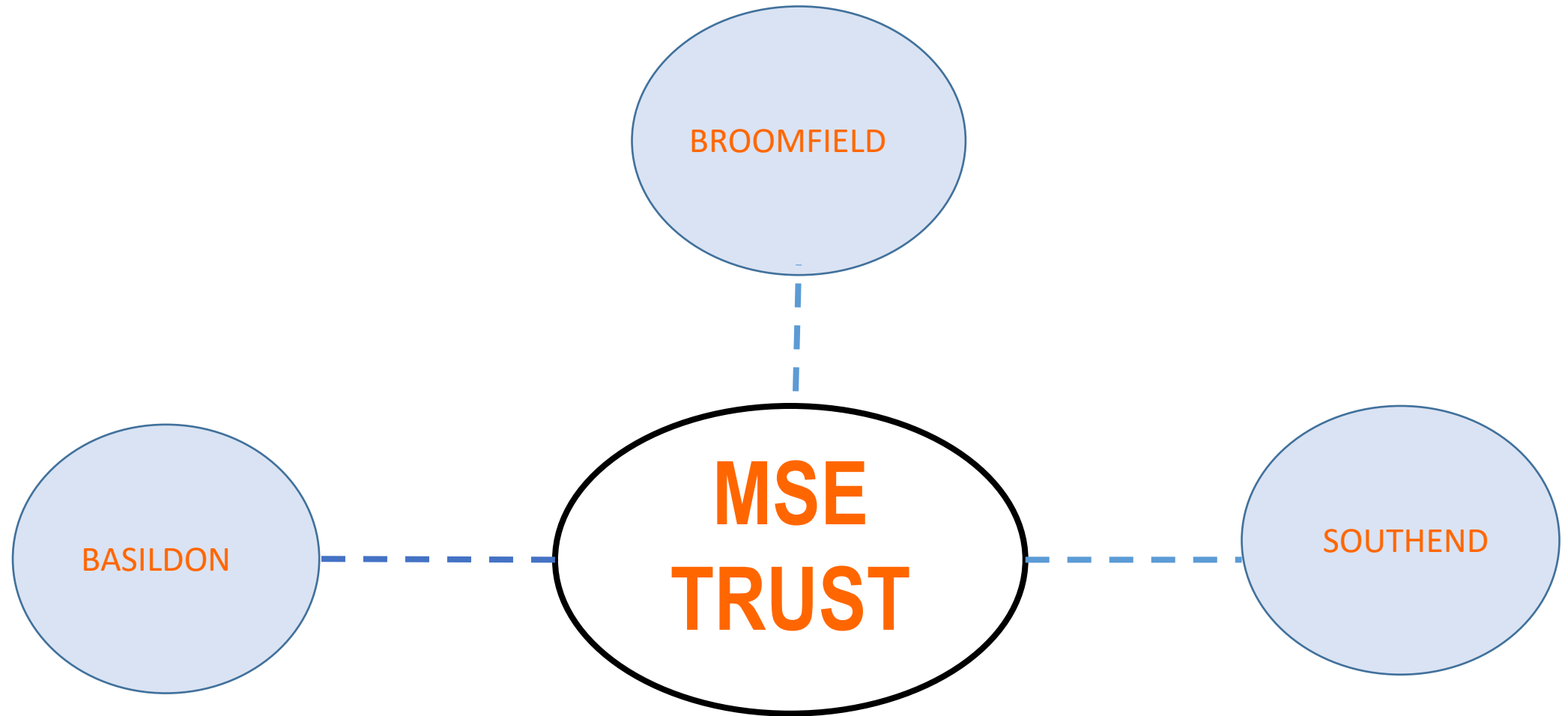
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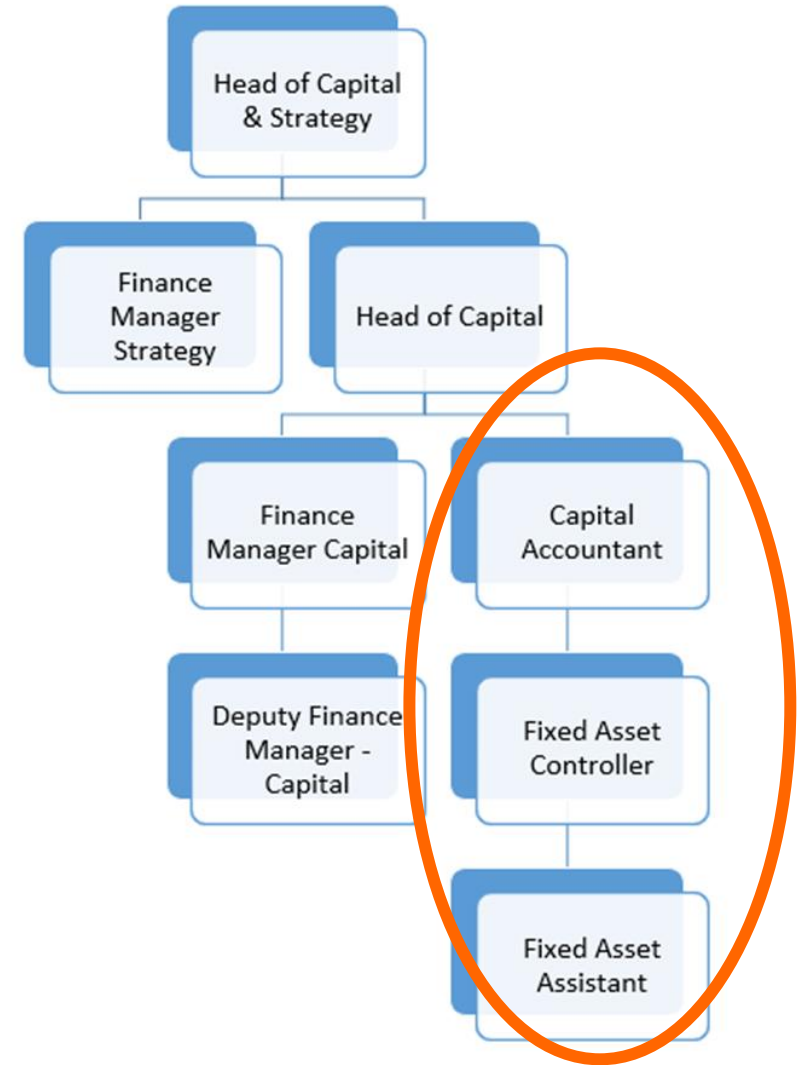
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OUR TRUST



THE CAPITAL & STRATEGY TEAM

- Responsible for providing a full financial management service for Capital.
- Maintenance of the fixed asset register.
- Developing the Long Term Financial Plan.
- Assisting with strategic developments for the Trust.



THE FIXED ASSET TEAM



Our team are responsible for

- Additions
- Disposals
- Revaluations
- Verifications
- Relives

We ensure the register is up to date.

All of the above elements are accurately recorded.

Working with MEMS, Digital; Estates and Clinical Teams to validate the integrity of the register.

THE PROBLEM



Disposals from Medical Equipment Management Service (MEMS) was a long, outdated, paper orientated process.



Due to the manual process this is open to inaccuracies resulting in lack of control and assurance of quality data.



We needed to simplify ; and record accurate data.

WHAT WE DID

1

Assessed the current process, and took the lead for the project

2

Met with MEMS – Site Team Leaders , identify the process was not working for both teams

3

Took responsibility for ensuring the new procedure was streamered lined and workable for all.

4

This process is routinely monitored to ensure the procedure is still fit for purpose





THE RESULT



As a result from this development , we have managed to implement a **fully digital solution**

We are receiving over **100 decommissioning requests a week.**

We are fully **compliant with SFI's**

Removing the duplication and manual processes has resulted in **time savings for both teams.**

This process was **re-evaluated** after first implementation to ensure smooth transition and tweaked to further reduce finance input time.

There was **no cost to the Trust.**

PEER REVIEWS

“THE DIGITAL TRANSFORMATION HAS EFFECTIVELY ADDRESSED THE CHALLENGE OF IMPROVING DECOMMISSIONING MANAGEMENT FROM MEMS, ACHIEVING GREATER EFFICIENCY AND CONSISTENCY WITHOUT INCURRING ADDITIONAL COSTS.”

“THE DIGITAL TRANSFORMATION PRESENTS OPPORTUNITIES FOR INTEGRATING ADVANCED FEATURES LIKE AUTOMATED VALIDATION AND REAL-TIME TRACKING, FURTHER ENHANCING THE PROCESS’S ACCURACY AND TRANSPARENCY.”

“EASY MANAGEMENT AND BETTER CONTROL OVER THE MEDICAL EQUIPMENT.”

Internal Feedback

Having spoken with many other Trusts we feel this is a very slick system that has been worked on for a number of years and deserving of recognition as a fantastic bit of innovation and collaboration between the departments.”. Head of MEMS

LESSONS LEARNT



The first idea was to move away from the paper process and implement the new process using two portals , however , this was very time consuming for the fixed asset team.



We learned to use primary data rather than secondary data.



By using a system called Medusa, we were able to call everything from there rather than waiting for MEMS team to send the form.



We no longer rely or wait for MEMS to provide the information enabling us to efficiently tie in with month end timetables.



Improved, timely information to ward managers now digital.

CONTINUAL EVALUATION

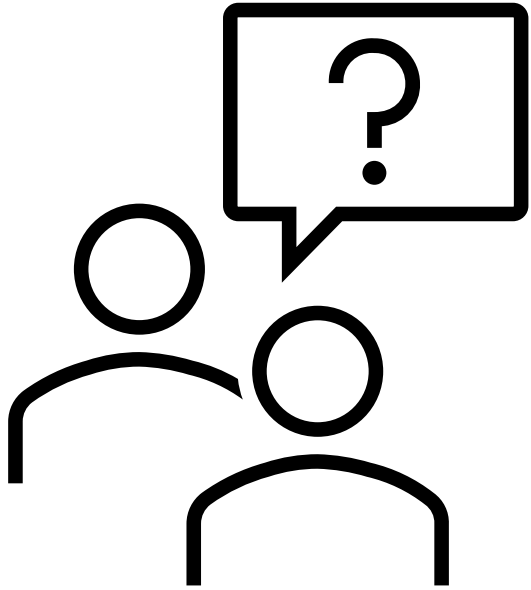
On reflection a year on from this innovation the team have:

Implemented a new procedure for Digital Assets , on a similar basis as MEMS equipment.

Worked with our internal financial systems team to develop scripts for mass updates, especially as the team are receiving more disposals since implementation.

Time saved from this innovation has given the opportunity to continually improve the data within the asset register . i.e. serial numbers; asset descriptions.





ANY QUESTIONS